

IPMA

International Project Excellence Award

2012

Kathmandu

30 March- 1 April 2012

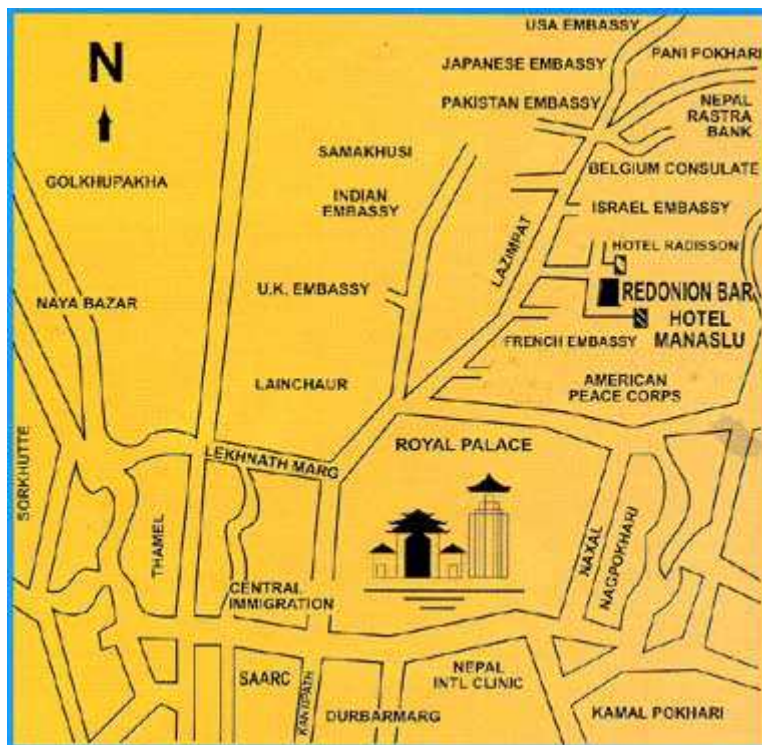
Training Schedule

Friday 9.30-18.00		Saturday 9.00-17.30		Sunday 9.00-17.00	
Welcome and short introduction of participants		Ice breaker – knowing each other		Workshop - trying to agree	
Introduction to Project Excellence Award		Changes in the process and model		Site visit – purpose, rules and introduction to planning	
Workshop – What makes a perfect assessor?		Workshop - Criteria 1-5		Asking the right questions – introduction + workshop	
Project Excellence Model		What every project should do and what makes a model for other projects?		Interviewing exercise	
Workshop – Finding the value (for award stakeholders)		Leadership styles – presentation + discussion		Documents analysis exercise	
Assessment process – steps and dates		Workshop - criteria 6-9		Assessment process summary + showing the output (report)	
Summary		Assessment process – reminder		Finding the value – reminder	
		Scoring exercise		What makes a perfect assessor? – reminder	
		Write it well – introduction + workshop		Summary	
		Summary			
11.00 a.m.	Coffee Break	11.00 a.m.	Coffee Break	11.00 a.m.	Coffee Break
1.00 p.m.	Lunch	1.00 p.m.	Lunch	1.00 p.m.	Lunch
3.30 p.m.	Coffee break	3.30 p.m.	Coffee break	3.00 p.m.	Coffee break
7.30 p.m.	Dinner	7.30 p.m.	Dinner		

General Training Information	
City	Kathmandu, Nepal
Hotel for international participants	Hotel Manaslu http://www.hotelmanaslu.com
Address	Lazimpat, Kathmandu, Nepal
Contact	Netra Bhattarai Email : hmanaslu@mos.com.np PLEASE NOTE THE REFERENCE CODE: IPMA
* Hotel conditions	USD 42 + taxes for Single USD 44 + taxes for Double
**Training location	Training Institute for Technical Institutions (TITI) http://www.titi.org.np/about.asp Training Institute for Technical Instruction Madhyapur Thimi-17 Sanothimi, Bhaktapur PO Box: 5694 (Kathmandu) Nepal Email: info@titi.org.np Phone: 00977-1-6630187, 6630409, Fax: 00977-1-6630289
***Trainers	Co-Trainer: Mr. Grzegorz Szałajko Co-Trainer: Mr. Brian Cracknell Co-Trainer: Mr. Suraj Dahal
Training fee	300 euro The payment is due immediately after the application form is accepted by the IPMA Award Office and invoice issued by IPMA secretariat is received. The training fee covers: training materials, lunches, coffee breaks and dinners.
Award Office	Ewa Bednarczyk IPMA PE Award Office Manager e-mail : award@ipma.ch phone: + 48 508496986 www.ipma.ch/awards

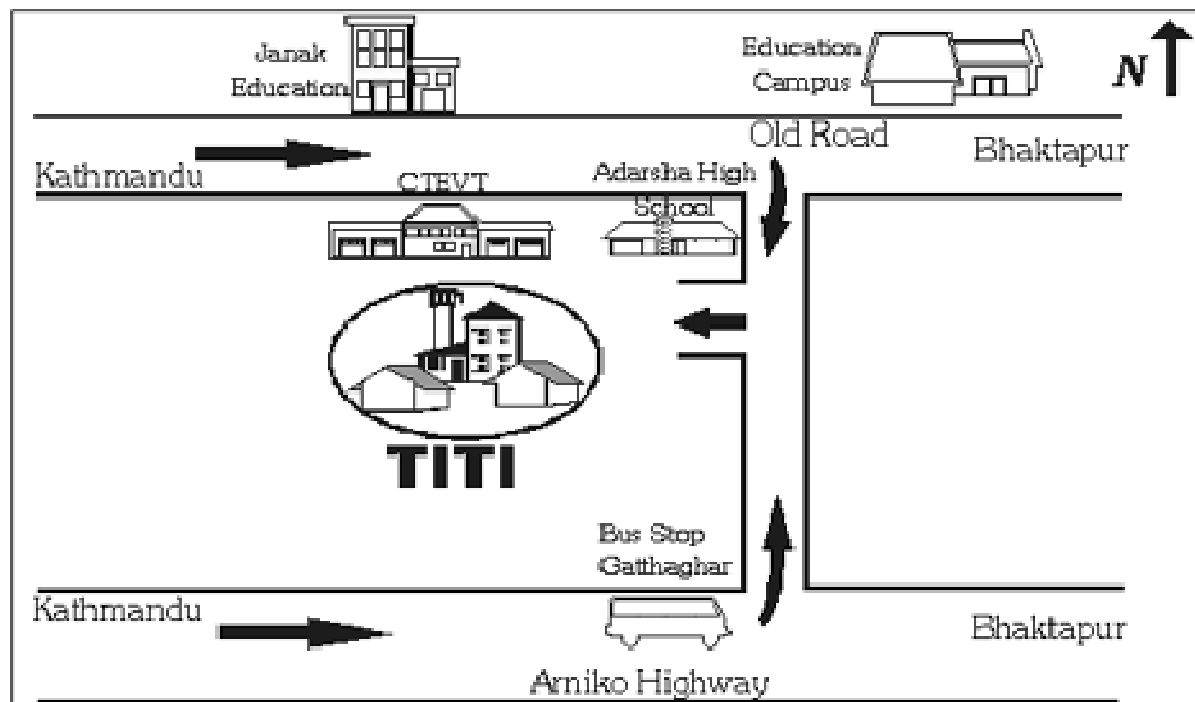
* Hotel location

Hotel Manaslu



** Training location

TITI



*** Trainers



Brian Cracknell (Malaysia)

M.A, M.B.A., is Director of Language Works, a Malaysia-based company specialising in customising learning for organisations on topics such as Report Writing, Communication, Creativity and Innovation. He is a registered City & Guilds internal verifier and trainer for Teaching, Training and Assessing Learning. He has designed and delivered training programmes since 1983 in Asia, the Middle East and Europe. Since 1996 he has led teams on training and development projects for Banking, IT, Telecommunications, Energy and Education sectors, and for government bodies. Brian has been a team lead assessor (TLA) for the IPMA Project Excellence Award since 2006.



Suraj Dahal (Nepal)

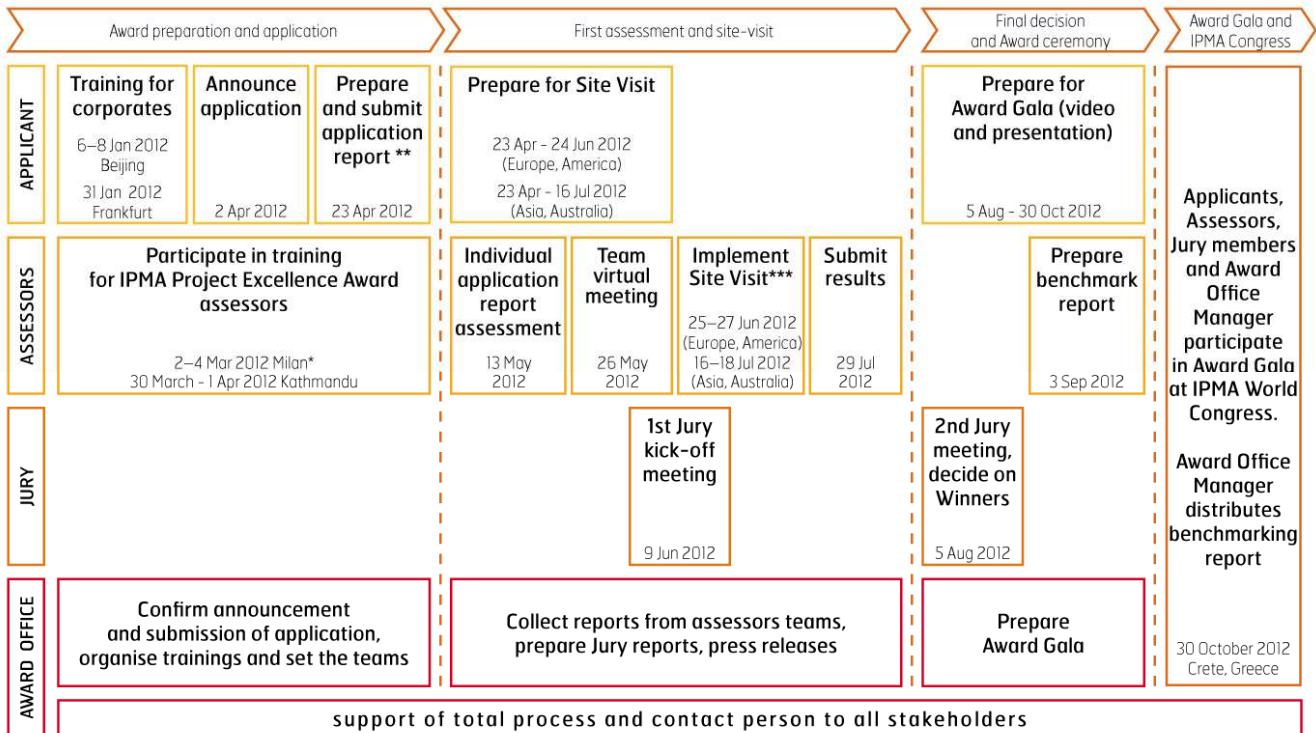
Suraj Dahal is an avid advocate of the profession of project management and serves as the General Secretary of Project Management Association of Nepal (PMAN), a national member association of the International Project Management Association (IPMA). He has been managing social and development projects, programs, and portfolios since 2000. He has taught project management courses at prominent institutions in Nepal. He has been an Assessor for the IPMA's International Project Excellence Award since 2010 and was a Co-Trainer for Assessors in 2011 in Kathmandu.



Grzegorz Szalajko (Poland)

Grzegorz Szalajko, CISA, PMP – His involvement in the Award process started in 2005 when he became an Award Assessor. 3 years later he became a Team Lead Assessor. In these roles he has assessed various large and mega projects in Asia, US and Europe. As a co-author of the current assessors training program Grzegorz is also an official PE assessor's trainer. He has also contributed to the development of national Project Excellence Awards in Poland and Nepal. As a project management consultant and trainer at Energy Group he brings international experience and passion for projects to several large organizations in Poland. His main expertise includes project governance, compliance, agile methods and project rescue.

Overall Process



* Assessors training and advanced PE Award training

** for Medium-Sized Projects - 15 pages required, for Big- € Mega-Sized Projects - 35 pages required.

*** for Medium-Sized Projects - Site Visit for 1,5 day, for Big- € Mega-Sized Projects - Site Visit for 3 days.

IPMA Award Assessor Nomination Process

